

Recommendation of English language competency – Study Abroad and Exchange Denmark

Instructions

- Recommendations should be made by the International Office at a student's home institution.
- Whilst this template is offered by the University of Melbourne, the International Office at the student's home institution is encouraged to provide English language recommendations based on their knowledge and assessment of the student.
- The University of Melbourne acknowledges that Danish students commonly acquire English language competency at high school (Studentereksamen), or via tertiary studies. If an applicant is not able to demonstrate English language acquisition through these channels, the recommender may wish to cite alternative examples of English language competence (speaks socially/workplace/travel/family etc).
- The recommendation must be provided on home University letterhead, and contain the recommender's signature and contact details.

Template

Dear Colleague,

Please find herewith an English language recommendation for [insert name], who intends to enrol in a non-award Study Abroad/Exchange program at the University of Melbourne in [insert semester/year]. (Insert name) is currently enrolled in a (Bachelor) at [insert institution], a recognised tertiary institution in Denmark.

I understand Danish university students may be deemed to have met the University of Melbourne's English language prerequisites for entry, based on the recommendation of their international office at their home institution. Danish students are universally regarded as strong speakers of the English language. In addition to English studies at high school (Studentereksamen), Danish students may also undertake tertiary studies in English, and may further acquire expertise via their workplace and socially.

Based on advice from the student's teachers [or from some other source], I am confident to offer this recommendation that [insert name] is a proficient English speaker who demonstrates the language skills required to undertake a successful program abroad. [insert name] can use the English language flexibly and effectively for social and academic purposes, and it's my opinion that [he/she] wouldn't have any problems studying abroad in English.

You are welcome to contact me at the following [insert contact details], should you require further information.

Yours faithfully

Name of author

Title of author